**Reading activity 7.**

Data processing is the transformation of raw data into meaningful information in the process. The data is processed to produce results that lead to a solution to a problem or an improvement in an existing situation. Data processing is important in business and scientific operations. Processing is performed using a predefined sequence of operations, manually or automatically. The processed data can be obtained in various forms, such as audio, vector file, image, graph, table, diagram. Processed data has a specific cycle that is required to extract information from raw data. also the data processing process consists of collection, preparation, input, processing and storage.

**Grammar activity 19.**

Mr Appleby have taken an umbrella with him.

Jenny have tidied her room.

Alex have kicked the ball so hard.

Tim have weared a fancy-dress costume.

They have got there earlier.

They have eaten so much!